



Southern Oregon Child & Family Council, Inc. CENTER EMERGENCY DRILL RECORD

OAR 414-300-0170(3)(c) "Fire drills shall be practiced monthly. In addition, one other aspect of the emergency plan shall be practiced every other month."
 OAR 414-300-0170(3)(c)(A) "The director shall keep a written record of the type, date, time and duration of the practices."

This form shall be posted and available for the Fire Official's referral during inspection.

Program Year _____ Center _____ Classroom _____ Manager or Supervisor _____

Address _____ Number of class rooms _____

Fire Drill	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Date/Time												
Duration												
# of children												
Comments												
Supervisor Initials												
Other Drill	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Type of drill												
Date/Time												
Duration												
# of children												
Comments												
Supervisor Initials												

Drill type: earthquake, lockdown, lockout, shelter in place (severe weather, wildfire, hazardous materials incident), flood. Complete at least one off-site evacuation drill, one lockdown and one lockout drill each year.